



**MINUTES OF THE REGULAR MEETING
May 06, 2011**

Supervisors Present: Felipe Lovato, Jr. – Chairman
Jerry Melaragno
J. Brian Greene
Richard Shovelin
LeRoy Candelaria
Dan Williams
William Caster

Absentees:

Others Present: Dierdre Tarr, District Manager
Louis King, District Conservationist, Natural Resources
Conservation Service (NRCS)
Kenneth Lujan, Soil Conservationist, NRCS
Roy Todd, Field Specialist, New Mexico Department of Agriculture
(NMDA)
Cheri Lujan, landowner
Francisco Lujan, landowner
Katheryn Taylor, District volunteer

CALL TO ORDER:

The Claunch-Pinto Soil and Water Conservation District (CPSWCD) regular meeting of the Board of Supervisors was called to order by Felipe Lovato, Jr., Chairman, at the Mountainair United Methodist Church, Fellowship Hall, located at the corner of Sunset and Third Street in Mountainair, NM at 8:10 a.m. Chairman Lovato welcomed those present and thanked them for taking the time to attend the meeting.

Welcome Guests:

ABSENTEES:

APPROVAL/DISAPPROVAL OF AGENDA:

The Board reviewed the agenda. **ACTION TAKEN:** Richard Shovelin moved to approve the agenda as amended. Add item 1a. Approval/ Disapproval of Minutes. Add Region 2 Report under Item 9: Reports. William Caster seconded the motion. Motion carried. Vote was unanimous.

APPROVAL/DISAPPROVAL OF MINUTES -- REGULAR MEETING:

ACTION TAKEN: Richard Shovelin moved to approve the minutes as amended. On page 7 under **OTHER**, change "heat" to "biomass" and change "negations" to "negotiations." LeRoy Candelaria seconded the motion. Motion carried. Vote was unanimous. A copy is attached.

TREASURER'S REPORT AND APPROVAL/DISAPPROVAL OF VOUCHERS:

The District Manager presented the Treasurer's Report for the month of April, 2011 with the accounts payable for April, 2011. **ACTION TAKEN:** William Caster moved to accept the report and pay the accounts payable. Richard Shovelin seconded the motion. Motion carried. Vote was unanimous. A copy is attached.

OTHER FINANCIAL MATTERS:

The District Manager distributed the third quarter report for information. She reported that the auditor has indicated that the books are in impeccable order. He will conduct exit interviews with the District Manager, Supervisor Shovelin and Chairman Lovato. He will request some changes in how revenue and expenses are reported. Discussion took place on various expenditures. Savings to the District for servicing and repairing the chipper were attributed to the work of Vern Kohler and Gabe Ramirez.

REPORTS:

New Mexico Department of Agriculture (NMDA) Report

Roy Todd pointed out number 2 of his report: Point System Spreadsheet Template and said that changes to the point system have been made. He asked whether the District had received a check from NMDA for district operations funding. The District Manager answered that the check was received. Mr. Todd said that the Board of Regents for New Mexico State University would soon select the new state Secretary of Agriculture. (The written report is attached.)

NRCS Field Office Report:

Louis King, District Conservationist, presented the NRCS Field Office report to the Board. He said that the NRCS field office had been spared furloughs and explained the consequences to the NRCS office and to the District of furloughs. Funding for weed treatments will be available. (The written report is attached.)

District Manager's Report:

The District Manager highlighted the meetings that she had attended.
(The written report is attached.)

CORRESPONDENCE:

The correspondence was reviewed with the Board. The District Manager pointed out the invitation to attend the upcoming Red River Restoration Symposium from June 9, 2011 to June 11 in the town of Red River.

PERSONNEL MATTERS:

No report.

UPDATE ON GRANTS:

The District Manager reported on grants listed below, meetings attended, progress on projects, status of proposals to funding agencies, and RFPs issued by funding agencies for 2011.

- **EBWHRM Project– Water Trust Board –**
The District Manager reported that the District has drawn down \$180,000 to close WTB No. 143 loan/grant. She explained the process for making payments to landowners and why payments to them are delayed. Discussion followed on how the delays to payments are being addressed.
- **New Mexico State Forestry Grants**
The District Manager reported on a presentation that she made on the status of the Non Federal Land proposal and the Wildland Urban Interface proposal.
- **Greater Rio Grande Watershed Alliance aka Upper Rio Grande Salt Cedar Project –**
The District Manager reported that the District will submit a proposal to complete work in Abó through the Greater Rio Grande Watershed Alliance.
- **Collaborative Forest Restoration Program**
The District Manager commented on the effects on this project of a possible stage 2 fire alert.
New Proposals: no report

UNFINISHED BUSINESS:

Future Directions Committee --

GSA Solicitation:

The District Manager said that she had not received any new information.

Site Preparation Work:

The District Manager reported on the final inspection completed by the District architect and on the punch list to be completed by the contractor.

Follow-up on:

Attorney General Legal Advice Concerning Senator Leavell’s Request for an Opinion on the Technical Service Provider (TSP) program:

The District Manager distributed a letter from Deputy Attorney General Elizabeth A. Glenn to Chair of the Soil and Water Conservation Commission Larry Winn. This letter clarifies advice given in a previous letter to Mr. Winn, "Although the jurisdiction of a district is limited by statute to within the district's borders, a district may extend its operations or activities into another district if that district's board of supervisors agrees."

Letter of Request from the Estancia Basin Water Planning Committee:

Chairman Lovato stated that he instructed the District Manager not to write a letter supporting a grant proposal being prepared by the East Torrance SWCD on behalf of the Estancia Basin Water Planning Committee. Information on the proposal was provided too late for a letter to be written.

Proposal for Torreon Fire Department:

The District Manager reported that the Edgewood SWCD has contributed a third of the money needed to complete the catchment system for the Torreon Fire Station.

ACTION TAKEN: Richard Shovelin moved to contribute a third of the money needed to complete the catchment system. William Caster seconded the motion. The vote was unanimous.

Partnership with Chavez SWCD on the Technical Service Provider (TSP) Proposal

The District Manager reported that Chavez SWCD would submit a TSP proposal on its own. District Managers of the Claunch-Pinto SWCD and the Edgewood SWCD were asked to comment on the proposal

NEW BUSINESS:

Mil Levy Rate Resolution No. 07-2011:

The District Manager reviewed Resolution No. 07-2011 with the Board. **ACTION TAKEN:** Richard Shovelin moved to approve Resolution No. 07-2011. William Caster seconded the motion. Motion carried by a voice vote as follows: William Caster – yea; J. Brian Greene – yea; Jerry L. Melaragno – yea; LeRoy Candelaria – yea; Richard Shovelin – yea; Dan Williams – yea.

Assignment to East Torrance SWCD Concerning Harral Cost/Share Application:

ACTION TAKEN: William Caster moved to authorize Chairman Lovato to sign a Limited Assignment of Rights for a cost/share program involving Beneficiary of Cost/Share Program, Ronnie Harral and the East Torrance SWCD. Richard Shovelin seconded the motion. Motion carried. Vote was unanimous.

REPORTS:

Hub Resource Conservation & Development (RC&D):

William Caster reported on the status of the coordinator position, meetings held and the disposition of current contracts.

South Central Mountain RC&D:

Brian Greene reported on the status of the coordinator position, meetings held, the work of a technical assistant hired last year under a three-year grant, work assigned to board members to compensate for the loss in staff and a plan to hire a new employee.

Estancia Basin Water Planning Committee (EBWPC):

Brian Greene reported on a presentation by SWCA at last month’s meeting and on the search to replace two members.

Region 2:

Richard Shovelin attended the New Mexico Association of Conservation Districts’ (NMACD) Board meeting held April 18, 2011 in Carlsbad, New Mexico. He reported on the NMACD treasurer’s report, the resignation of Region 6 vice chair, draft NMACD resolutions, the W.K Kellogg Foundation grant to NMACD of \$300,000, and the TSP request for proposals.

ASSOCIATE SUPERVISOR INPUT:

OTHER:

- The District Manager will present an item on the East Torrance SWCD agenda at its next meeting.
- A special meeting to discuss and approve the District’s budget will be held.
- Landowner Cheri Lujan requested that the Board set aside an amount in its budget for a cost/share program.

MEETINGS ATTENDED:

PLAN FOR NEXT MEETING:

NEXT MEETING SCHEDULED:

The next regular meeting will be held Friday, June 3, 2011 at 8:00 a.m. at the Mountainair United Methodist Church Fellowship Hall, located at the corner of Sunset and Third Street, Mountainair, New Mexico.

ADJOURN:

There being no further business to come before the Board. **ACTION TAKEN:** LeRoy Candelaria moved to adjourn the meeting at 10:15 a.m. Jerry Melaragno seconded the motion. Motion carried. The vote was unanimous.

FELIPE LOVATO, JR., CHAIRMAN

RICHARD SHOVELIN, SEC. – TREAS.