



**MINUTES OF THE REGULAR MEETING**  
**June 1, 2007**

**Supervisors Present:** Felipe Lovato, Jr., Chairman  
William Caster, Vice-Chairman  
Brian J. Greene, Sec.-Treasurer  
Randy Simmons

**Supervisors Absent:** Richard Shovelin  
LeRoy Candelaria

**Others Present:** Dierdre Tarr, District Manager  
Louis King, District Conservationist  
Melissa Kayser, Administrative Assistant  
William Hignight  
Art Swenka, East Torrance SWCD  
Paul Gardner  
Brent Racher

**CALL TO ORDER:**

- The Claunch-Pinto Soil and Water Conservation District regular meeting of the Board of Supervisors was called to order by Felipe Lovato, Jr., Chairman at the Mountainair United Methodist Church, Fellowship Hall, Mountainair, NM at 8:15 a.m. Felipe welcomed the guests and thanked each of them for taking the time to attend the meeting. There was not a quorum present **ACTION TAKEN:** William moved to start the meeting as a Committee. Randy seconded the motion. Motion carried. Brian Greene arrived at 8:25 a.m. The Chairman announced a quorum at 8:25 a.m. There had been no business transacted prior to a quorum being present.

**ABSENTEES:** The Absentees were excused.

**APPROVAL/AGENDA:**

- William moved to accept the agenda as presented. Randy seconded the motion. Motion carried.

**APPROVAL/DISAPPROVAL OF MINUTES:**

- Brian moved to approve the minutes of the last meeting as amended. William seconded the motion. Motion carried.
- Randy moved to approve the May 14, 2007 Special meeting minutes as amended. William seconded the motion. Motion carried.

**TREASURER'S REPORT AND APPROVAL/DISAPPROVAL OF VOUCHERS:**

- Dee presented the Treasurer's Report for the month of June. A copy is attached. She also presented the Accounts Payable, in the approximate amount of **\$2,874.65**. A copy is attached. Discussion followed. **ACTION TAKEN:** Brian moved to accept the report and pay all accounts payable. William seconded the motion. Motion carried.

**OTHER FINANCIAL MATTERS:**

- Dee and Randy reported on the Audit Exit with the Board. Randy reported that there were no findings this year. Randy said that Mr. Kim from the State Auditors office complimented the Claunch-Pinto SWCD Staff. Paul Gardner brought the Board's attention to the report from the auditor showing there were no audit exceptions.
- Dee reported the budget for FY08 had been mailed to DFA. Dee gave a copy of the budget to the Board for further review.

**PERSONNEL MATTERS:**

**NMDA REPORT:**

- Dee reviewed Russ Bennett's, NMDA Field Specialist monthly report with the Board. Discussion followed.

**FO REPORT:**

- Louis King, District Conservationist reviewed his monthly report with the Board. Discussion followed.

**DISTRICT MANAGER'S REPORT:**

- Dee reviewed the District Manager's report with Board. Discussion followed.

**CORRESPONDENCE:**

- The correspondence was reviewed with the Board. See attached list.

## **UPDATE ON GRANTS:**

### Watershed Health Grant –

Brent Racher Claunch-Pinto SWCD Representative to the Advisory Committee, reported on the May Advisory meeting. Those present included State Forestry, US Forest Service, and representatives from the land grants, East Torrance SWCD, Edgewood SWCD and Claunch-Pinto SWCD. The Advisory Committee reviewed the roles and responsibilities for the Committee. They will discuss these at the next meeting. Brent reported the Evaluation Committee selected SWCA to work on the monitoring portion of the Estancia Basin Watershed Project. They will be in the field looking at perspective sites for monitoring locations over the next couple of weeks. The grant/loan agreements should be ready for signatures at the July meeting. Dee and Brent will be working on the legal paperwork between the district and other entities concerning projects. They will take the paperwork to the Advisory Committee for their review. Dee will run the RFP for Project Coordinator soon.

### National Fish and Wildlife Foundation –

Melissa reported to the board she attended the CNMCWMA Steering Committee Meeting on May 15, 2007. The Grant Committee submitted a proposal to the NM Soil and Water Conservation Commission for funding. The Chairman for the next year will be Mark Anaya, Edgewood SWCD. Claunch-Pinto will be recording the minutes of the meetings. The meetings will be held at the Edgewood SWCD building in Moriarty.

### State Forestry Noxious Weed Grant

Dee will be sending in some reimbursements for this grant.

### State Forestry Grant

The District Manager reported the District has received \$50,000.00 in funding. Dee will add Salt cedar in the work plan cost share rates to finish up the Abo Arroyo Project. Dee has another project by Manzano Retreat 10-11 acres of Forest boundaries.

### Upper Rio Grande Salt Cedar Project –

Dee reported on the State wide meeting in Espanola.

### State Forestry –Community Wildfire Protection Planning Grant

Dee will be setting up meetings with John Cordova, Torrance County Emergency Director. She is hoping to work with both Lincoln and Socorro Counties as the CWPPs are developed.

### New Grant Opportunities

RFPs have been advertised for the following:

Wildland Urban Interface Grant

NM Environment Department – River Restoration

## **UNFINISHED BUSINESS:**

- The District Manager gave a short update on the progress with the loan application through the New Mexico Finance Authority to purchase the property. The staff is working with the Governor's, Lt. Governor's, and Secretary of Energy,

Minerals and Natural Resources offices, State Senator Pete Campos and Representative Rhonda King to secure funding on the Conservation Center. The Legislative Session will be 30 days this year. We will need a team effort from the Staff and the Board Members at the 2008 Legislative Session. The District has until May, 2011 to spend the capital outlay funds they received during the 2007 legislative session.

- The District Manager reported to the Board on the NMACD Summer Conference in Ruidoso, July 10-11 2007. Dee asked who will be in attendance at this conference. William, Richard and Dee will attend this meeting.

- The District Manager asked the Board Members who will be attending the Region II Meeting in Santa Fe, June 11, 2007. Brian will attend this meeting.

- Dee reviewed the Annual Work Plan with the Board. Discussion followed. **ACTION TAKEN:** William moved to approve the Annual Work Plan for FY 07-08. Brian seconded the motion. Motion carried.

#### **NEW BUSINESS:**

- Dee handed out a draft RFP for the Project Coordinator for the Estancia Basin Watershed Health, Restoration and Monitoring Project. Discussion followed. **ACTION TAKEN:** Brian moved to accept the RFP as it is. Randy seconded the motion. Motion carried.

- Dee presented to the Board with the Resolution No. 16-07 Resolution to charge for technical fees. Discussion followed. **ACTION TAKEN:** Brian moved to table the Resolution 16-07 to make changes and present it at the next board. William seconded the motion. Motion carried.

- Dee explained to the Board the names for the appointed Supervisor Positions need to submit resumes. The request for appointed supervisors needs to be submitted to NMDA by June 15, 2007.

- Dee asked the Board if they wanted to pay for booth space for the Arts and Sunflower festival. The Arts festival will be Saturday June 9, 2007. We will have conservation material there to pass out if anyone is interested, and to answer any questions they might have. **ACTION TAKEN:** Brian moved to pay for the Booth fees. William seconded the motion. Motion carried.

#### **ASSOCIATE SUPERVISOR INPUT:**

#### **OTHER:**

**REPORTS:**

- Felipe reported he attended the State Wide Salt Cedar meeting in Espanola, May 10 and 11, 2007. He made a presentation on the Abo Arroyo Project. Felipe thanked Shane and Melissa Kayser for helping putting things away and bringing the display board back to the office.

- William reported he attended the Hub RC&D meeting on May 9, 2007. They discussed the problems with the San Juan Projects. Next meeting will be held in Las Cruces.

- Brian reported he attended the South Central Mountain RC&D Meeting. The new chairman of South Central RC&D, Tom Springer is getting the RC&D back on track. Brian and Clark Taylor attended a workshop in Arizona about biomass issues. Discussion followed. **ACTION TAKEN:** William moved to pay for Brian's travel for the Arizona workshop. Randy seconded the motion. Motion carried.

- Brian didn't attend the EBWPC meeting. He understands Rik Thompson, Chairman of EBWPC has submitted his resignation.

**EXECUTIVE SESSION:**

**NEXT MEETING SCHEDULED:**

- The next Regular Meeting will be held Friday July 13, 2007 at 8:00 a.m. at the Mountainair United Methodist Church Fellowship Hall, corner of Sunset and Third Street, Mountainair, New Mexico.

**PLAN FOR NEXT MEETING:**

**ADJOURN:**

- There being no further business to come before the Board. **ACTION TAKEN:** Brian moved to adjourn at 11:48 a.m. William seconded the motion. Motion Carried.

/s/ \_\_\_\_\_  
**FELIPE LOVATO, JR., CHAIRMAN**

/s/ \_\_\_\_\_  
**J. BRIAN GREENE, SEC.-TREAS**