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**MINUTES OF THE SPECIAL MEETING
May 14, 2007**

Supervisors Present: William Caster, Vice – Chairman
Richard Shovelin
LeRoy Candelaria
Randy Simmons

Supervisors Absent: Felipe Lovato, Jr., Chairman
J. Brian Greene, Sec. – Treasurer

Others Present: Dierdre Tarr, District Manager
Brent Racher

CALL TO ORDER:

- The Claunch-Pinto Soil and Water Conservation District regular meeting of the Board of Supervisors was called to order by William Caster, Vice – Chairman at the Mountainair Methodist Church, Fellowship Hall located at the Third Street and Sunset Street, Mountainair, NM at 1:03 p.m.

ABSENTEES: The absentees were excused.

APPROVAL/AGENDA:

- Richard moved to accept the agenda as presented. LeRoy seconded the motion. Motion carried.

OLD BUSINESS:

- The Board reviewed the “draft” letter to the NM Finance Authority in response to a Memorandum from the NM Finance Authority concerning queries posed by the Water Trust Board on financial assistance from shareholders of the water projects. Discussion followed. The Board made suggested changes to the draft letter including the addition of tables to explain the District’s funding and matches on previous grants. **ACTION TAKEN:** Richard moved to approve the letter as amended and to send the letter to the New Mexico Finance Authority. Randy seconded the motion. Motion carried.

- The Board reviewed the draft budget as presented by the Budget Committee. The Board discussed the projected administrative fees the District should be receiving from grant administration. The District Manager had prepared a spread sheet to show all of the grants and the expected administrative fees from those grants. The Board discussed the line items for Personnel Services and Grant Administration under the expenditures. The budget committee budgeted \$43,470.00 for personnel services to be paid from the general revenue of the District and included a \$1.50 hour raise for the administrative assistant. The budget committee budgeted salaries for grant administration in the amount of \$27,488.00. These grant administration salaries will be paid from the grant administration income. These salaries will be reduced if the District is receiving grant administrative income less than anticipated. Discussion followed.

ACTION TAKEN: Richard moved to approve the budget as presented. LeRoy seconded the motion. Motion carried. William asked Dee to write a letter to the Attorney General to make sure the payment of salaries out the grant administration is legal.

NEW BUSINESS:

- The Board reviewed a draft letter to the Estancia Basin Water Planning Committee. The Estancia Basin Water Planning Committee had requested comments to a study completed by Paul Davis, President of EnviroLogic, Inc. Discussion followed.

ACTION TAKEN: Richard moved to approve the letter as drafted. LeRoy seconded the motion. Motion carried.

NEXT MEETING SCHEDULED:

- The next Regular Meeting will be held Friday June 1, 2007 at 8:00 a.m. at the Mountainair United Methodist Church Fellowship Hall, corner of Sunset and Third Street, Mountainair, New Mexico.

PLAN FOR NEXT MEETING:

ADJOURN:

- There being no further business to come before the Board, Randy moved to adjourn at 2:15 p.m. Richard seconded the motion .Motion carried.

/s/ _____
FELIPE LOVATO, JR., CHAIRMAN

/s/ _____
J. BRIAN GREENE, SEC.-TREAS